

Parent Payment Contract

Tuition is due by the first of every month. A \$50.00 late fee for payments received past the 5th of the month will be charged to your account. If your payment is later than the 10th of the month an additional \$25 will be due. We will be using a billing system and you will be billed monthly for your tuition.

We require a deposit of one month's tuition when you enroll your child. We require a 30 day notice of departure and will use your deposit for the payment of that month. We do not refund your deposit. If we receive a shorter notice than 30 days, we do NOT refund your deposit or any part of your deposit. Every parent needs to sign our tuition contract.

\$75 registration fee is due with every application along with a one month deposit. The one month deposit is for the last 30 days that your child will be in attendance.

You must give notice in writing for the last month your child will be in attendance. Notice is given from the 1st of the month to the last day of the month. If your child starts immediately, both first and last month's tuition will be due. If you choose to withdraw your child for reasons of your own, you will not receive any of your monies paid for that month, nor will you receive your deposit.

If your payment is not paid in full by the last day of the month, we will use your deposit and ask that your child not return until you are able to pay an additional deposit along with the next month's tuition.

Payment Contract:

I am signing my child(name)_____ for _____ days/week

I am signing my child up for(class)_____ program

I am signing my child up for the following hours during these days

M_____ T_____ W_____ TH_____ F_____

I understand that I am liable for the annual payment for the half day program and will make an annual payment of _____ on this date _____ or 10 equal payments of _____ by the first of every month.

I understand that I am liable for making monthly payments of _____ for the 12 month full day program.

I am aware that HCM does not make up days due to weather, vacations, or sick days. I am also aware that during the summer months, if my child is in attendance during any part of the months of July or August, a full one month's tuition is due for each of those months'. If I withdraw my child for vacation during the summer months', I will need to give a one month's notice by the first day of the month. HCM will only enroll your child on a monthly basis during the summer months. If you choose to use your deposit and withdraw your child and sign up for a few weeks at a time, you will then pay the daily or weekly rate of \$75/day and \$275/week. Your one month deposit will be due again if you choose to re-enroll for the fall.

I _____ understand that I am liable for the monthly tuition that is due and that I need to give a one month notice to withdraw my child. I also am aware that should I choose to leave the program early for any reason during a monthly period in which I have already paid, I will not receive any monies paid for that month and I will not receive my deposit.

I _____ agree to pay a late fee of \$50 past the 5th of the month and an additional \$25 if my payment is past the 10th of the month. My deposit will be used for the month if I have not paid the tuition in full by the end of the month.

I _____ understand and agree to these terms set forth by Hazel Creek.

_____ Signature _____ date

Summer Camp

The cost of summer camp will be \$275/week for all new and returning students that do not attend HCM during the school year. We will no longer offer a monthly rate for summer camp students. Summer camp will be based on the number of weeks your child is in attendance. If you sign your child up for a 1-4 week period, will need to pay in full in advance. If you choose to withdraw your child for any reason, your payment will not be refunded. I _____ understand that my payment is due in full for my child _____. I also understand that I will not receive a refund if I choose to withdraw my child for any reason. I am signing my child up for the weeks of _____. Amount due _____.

_____ signature _____ date

If I sign my child up for additional weeks, I will pay in full no later than one month prior to my child attending.

